



Manual extranet Bungalow Booker

Uploading Prizes 2014

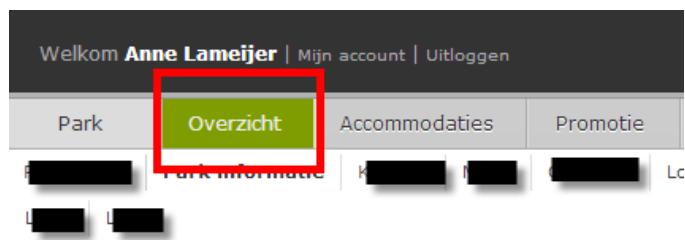
Manual Uploading Prizes 2014

There are several ways to upload prizes and allotment into the system. Below the focus point lies on two versions, in which a distinction is made between prizes that remain the same for **longer periods of time** and prizes which **fluctuate on a regular basis**.

When prizes remain the same for longer periods of time:

When prizes remain the same for longer periods of time the easiest way is as follows:

Go to Overview.






Under Overview you will find on the left side of the screen the different accommodation types offered. Shown in illustration below:

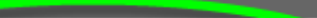
Prijs & beschikbaarheids overzicht

		Augustus		
		Vr 23	Za 24	Zo 25
Status gehele accommo..	<input checked="" type="checkbox"/>	✓		✓
Bungalow		Augustus		
		Vr 23	Za 24	Zo 25
4-persoons bungalow (<input checked="" type="checkbox"/>	0	0	0
Kort weekend		0		
Weekend		0		
Midweek				
Week		0	0	
Twee weken		0	0	
Speciale periode				
6-persoonsbungalow (T				
		0	0	0
Kort weekend		0		
Weekend		0		
Midweek				
Week		0	0	

Periode

Aangepaste periode  4-persoons bungalow (Type B) 

2013-08-23 2013-10-31 

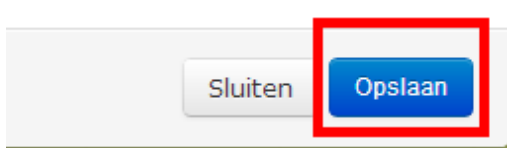
[Wijzig gegevens voor een langere periode](#) 

1: Here you can enter the exact time span.
Doing this pay attention to *from* and *until*

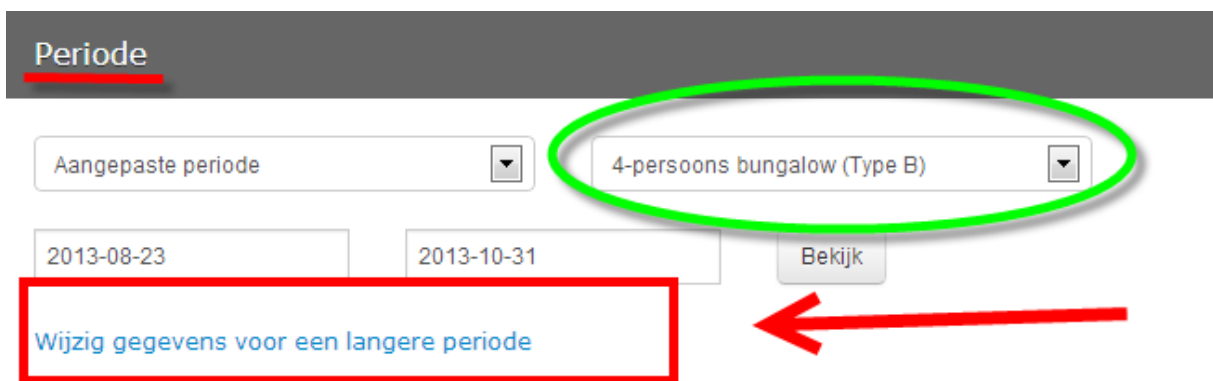
3: At availability you can easily enter the allotment. In the case of periods with reduced availability the allotment can be adapted to that right away.

[illegible]

When you are done uploading the prizes for a specific time period you have to click 'save'. See screenshot below. Now you have loaded **1 accommodation type, for a distinct period of time**. After saving the changes a confirmation of correctly saving all the changes will be shown at the top of the page. The screen will not close automatically, you will have to click close.



When you want to change the period again for this accommodation type, just repeat the step explained above. When you would like to process prizes for a different accommodation type it is important that you select a different type. See screenshot below:

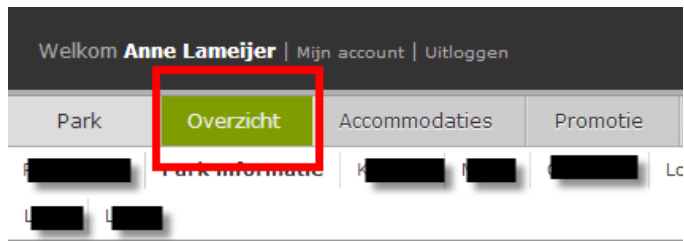


The loading of prices will be processed right away on Extranet. However it might take several hours before the new prizes are published on the website. In case the new prices are still not published on the website after 1 day, please contact your accountmanager.

When prices strongly differ per period:

When prices strongly differ per period the easiest way is as follows:

Go to Overview.



Under Overview you will find the different accommodation types shown on the left side of the screen. See picture below:

The screenshot shows a page titled 'Prijs & beschikbaarheids overzicht'. It displays a table of accommodation types and their availability for August 23, 24, and 25. A red oval highlights the 'Bungalow' section, and a red arrow points to the 'Augustus' header of the table.

Augustus			
	vr 23	za 24	zo 25
Status gehele accommo...	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Bungalow			
4-persoons bungalow (<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Kort weekend	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Weekend	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Midweek	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Week	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Twee weken	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Speciale periode	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
6-persoonsbungalow (T			
Kort weekend	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Weekend	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Midweek	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Week	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

After this you will find yourself in a more extended overview of the prices and availability. See screenshot below.

Periode

Aangepaste periode 4-persoons bungalow (Type B) 1

2013-08-27 2013-10-17

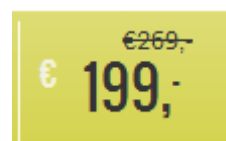
[Wijzig gegevens voor een langere periode](#) 2

4-persoons bungalow (

[Wijzigingen worden automatisch opgeslagen](#) 3

Augustus ☐ Uitgebreid 4

1. Pay attention to the accommodation time you select. In the system you can only change prices for 1 accommodation type each time.
2. Here you can select the specific period for which you would like to load the prices.
3. All changes you make will be saved automatically.
4. When you tick the **extended** box you will get a more extended overview of the prices. Here you will find distinctions between discounted prices and brochure prices. **Important: All prices have to be loaded at brochure price.** These prices will be show in discounted prices automatically. When you would like to alter the prices during the year, you can make the changes in discounted prices. A **from/for** price display will be automatically generated on the website.



When you, as described in point 4, have ticked the extended box you will see the following screen:

Actie prijzen					Brochure prijzen					beschikbaarheid					
Weekend prijs <i>Actie prijs</i>	Midweek prijs <i>Actie prijs</i>	Week prijs <i>Actie prijs</i>	Twee weken prijs <i>Actie prijs</i>	Kort weekend prijs	Weekend prijs	Midweek prijs	Week prijs	Twee weken prijs	Allotment	Kort weekend stopsale	Weekend stopsale	Midweek stopsale	Week stopsale	Twee weken stopsale	Status
									1						<input checked="" type="checkbox"/>
									1						<input checked="" type="checkbox"/>

In this screen you can load the allotment per accommodation type. The screen works from the top down. You can easily go down on the screen through the tab key. It is important that you enter full prices, for example €525, when you press tab this price will be automatically converted to €5252.00. When you jump down on the page from price to price, a color difference will appear from light blue to white. This explains the following: light blue represents weekends and white fields week days. See screenshot below:

Vr 06- 09- 2013	€ 0	€ 0		€ 0	€ 0	€ 0	€ 0	
Za 07- 09- 2013				€ 0	€ 0			
Zo 08- 09- 2013								
Ma 09- 09- 2013			€ 0	€ 0	€ 0			€ 0

When you are done loading prices for a specific period you can proceed to the next period. It is advised to follow this order: *Short weekend price – Weekend price – Short Week price – Week price – Tweek price.*

The loading of prices will be processed right away on Extranet. However it might take several hours before the new prizes are published on the website. In case the new prices are still not published on the website after 1 day, please contact your accountmanager.